

NEWBOTTLE PARISH COUNCIL

MONDAY 17 JULY 2023

Clerk & Responsible Financial Officer
Theresa Goss
3 Tanners Close
Middleton Cheney
Banbury, OX17 2GD

(01295) 710965
newbottleparishcouncil@yahoo.co.uk
www.newbottleparishcouncil.co.uk

10 July 2023

Dear Councillor,

The meeting of the Parish Council will be held on **Monday 17 July 2023 at 7.30pm** at the Memorial Hall, Main Road, Charlton to transact the business set out in the Agenda below, and you are summoned to attend.

County and District Councillor Rebecca Breese is also invited to attend, along with District Councillors Rosie Herring and Richard Solesbury-Timms

Members of the public are invited to attend the meeting, however please note that this will be for the purposes of viewing the meeting only and public participation will only be permitted during the Open Forum. The 3 minute public speaking rule, as per the Parish Council's Standing Orders, will apply.

T.Goss
Clerk to the Parish Council

A G E N D A

1. **Apologies for absence** - To receive any apologies for absence from the meeting. **7:30pm**
2. **Declarations of Interest** - Members are asked to declare any interest, and the nature of that interest, which they may have in any of the items under consideration at this meeting.

Advice on declarations of interest should be sought from the Clerk prior to the meeting, as advice cannot be given to Councillors at Parish Council meetings.
7:30pm - 7:35pm
3. **Minutes** - To approve the minutes of the meeting held on 15 May 2023. **(Attached)**
7:35pm – 7:40pm
4. **Matters Arising** - To discuss any issues arising from the minutes of the meeting held on 15 May 2023.
7:40pm – 7:45pm
5. **Open Forum** - Residents of the village are invited to raise any items which concern the Parish.
(Maximum of ten minutes in total for this item)
7.45pm – 7:55pm
6. **Reports from District and County Councillors** - To receive reports from the District and County Councillors.
7:55pm – 8:05pm
7. **Village/Environment Matters**
8:05pm – 8:25pm
 - i) Playing Field and Pavilion – To receive an update from Playing Fields Association (PFA).
 - ii) Bus Shelter – To discuss installing additional shelving for the books in the bus shelter.

iii) Myers Close Play Area – To discuss new equipment for the play area.

iv) Street Lighting – To receive an update on the street lighting project.

v) Waste Services – To discuss the future of waste services in West Northamptonshire.

8. **Parish Council Matters**
8:25pm – 8:35pm

i) Training – To remind Councillors about the Parish Council's training policy and the need to undertake training courses. <https://www.newbottleparishcouncil.co.uk/securedocs/NPC%20Training%20Policy.pdf>

ii) Flag Pole – To discuss the installation of the flag pole.

iii) Vacancies – To consider any application for co-option onto the Parish Council.

9. **Planning**
8:35pm – 8:40pm

i) To note the planning applications considered by the Parish Council, since the last meeting: None

ii) To note the planning application decision made by West Northants Council, since the last meeting: None

10. **Finance**
8:40pm – 8:50pm

i) Parish Council Income, Uncashed Payments & Receipts and Approval of Accounts for Payment - To note the income since the last meeting, the uncashed payments and approve the accounts for payment. **(To follow)**

ii) Bank Reconciliation - To note the bank reconciliation. **(To follow)**

iii) Budgeting Monitoring 2022/2023 – To note the budget monitoring report from April 2023 to July 2023. **(To follow)**

11. **Correspondence** - To circulate any further items of correspondence.
8:50pm – 8:55pm

12. **Meeting Dates** - Future meeting dates for Newbottle Parish Council are stated below. They will commence at 7.30pm at the Memorial Hall, Charlton.

- Monday 18 September 2023
- Monday 20 November 2023

8:55pm

13. **Items for the Next Agenda/Items of Information**
8:55pm